

# AMARU PALMA

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## EDUCATION

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**Cornell University**, Ithaca, NY *Expected Dec 2027*  
Master of Professional Studies in Information Science

**Oregon State University**, Corvallis, OR *Expected Jun 2026*  
B.S. in Psychology (Engineering Psychology) | GPA: 3.70 · Phi Beta Kappa · cum laude

## EXPERIENCE

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**Office Technology Manager** *Aug 2024 – Present*  
Center for Healing and Integrative Medicine, Eugene, OR

- Serve as sole IT resource for a healthcare practice, troubleshooting hardware and software issues across Windows and Mac environments.
- Built and maintain financial spreadsheets used for patient billing, payroll tracking, and annual tax preparation.
- Design print and digital marketing materials including logos, QR codes, and advertisements using Photoshop.
- Edit and update clinic website content; created and managed social media presence across multiple platforms.
- Proofread, edit, and format book manuscripts; researched and contacted publishers on behalf of the author.

**Freelance Technology Consultant** *Oct 2025 – Present*  
Self-Employed, Eugene, OR

- Deliver on-call technical support to small businesses and individuals, including device setup, troubleshooting, software selection, and digital security best practices.

**Payroll Technician** *Jan 2025 – Present*  
Simply Mindful Counseling, Plymouth & Bloomfield Hills, MI

- Manage payroll data across multiple financial spreadsheets, verifying employee inputs and reconciling discrepancies.
- Compile and format appointment and billing records from client management systems.

**Research Assistant** *Oct 2024 – Mar 2025*  
Oregon State University, Corvallis, OR

- Programmed experimental tasks in PsyToolkit and built survey instruments in Qualtrics to study human visual attention and interface interaction patterns.
- Deployed studies through SONA for participant recruitment; drafted and submitted IRB applications to ensure ethical compliance.
- Translated research design documents into functional code; collaborated with lab members via GitHub.
- Recruited into position ahead of typical timeline due to demonstrated programming proficiency.

**Print Shop Assistant & Web Developer** *Oct 2021 – Jun 2022*  
Springfield Public Schools, Springfield, OR

- Redesigned front-end homepage for the district print shop website.
- Processed work orders and operated binding, sealing, and large-format printing equipment.

## SKILLS & CERTIFICATIONS

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**Programming:** HTML, CSS, JavaScript, Python, R, SQL, C++, Java

**Tools & Platforms:** Git/GitHub, Photoshop, PsyToolkit, Qualtrics, SONA, Microsoft 365, Google Workspace

**Research:** Qualitative and quantitative research, usability testing, experimental design, human factors, accessibility, statistical analysis (R)

**Certifications:** CITI Program (Oct 2024) – Responsible Conduct of Research; Group 1: Social/Behavioral Research Investigators and Key Personnel

**Other:** Semi-fluent in Spanish, video editing, computer hardware

**Coursework:** Engineering Psychology, Cognitive Psychology, Industrial & Organizational Psychology, Psychology of Disability, Research Methods, Statistical Methods I & II, Computer Science I & II, Web Development, Technical Writing, Public Speaking

## ACTIVITIES

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**Chapwititi — Zimbabwean Marimba Ensemble**, Member (2019 – 2024)

Performed semi-professionally at paid events across the Pacific Northwest; toured Zimbabwe with the ensemble in December 2023.